

請以正楷填寫，並在適當的地方加上剔號 Please complete in BLOCK letters and tick where appropriate.

1. 公司資料 Company Information

公司名稱 (中文) Company Name (in Chinese)	電話 Telephone
公司名稱 (英文) Company Name (in English)	傳真 Facsimile
地址 (中文) Address (in Chinese)	
地址 (英文) Address (in English)	
網址 Website http://	電郵 Email

2. 客戶資料 Customer Information

客戶姓名 (中文) Name (in Chinese)	客戶姓名 (英文) Name (in English)
電話 Telephone	傳真 Facsimile
手提電話 Mobile	電郵 Email
職銜 (中文) Position (in Chinese)	
職銜 (英文) Position (in English)	

3. 其他資料 / 備註 Additional Information / Remarks

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4. 聯絡人資料 (如與上列不同) Customer Contact Information (If vary from above)

聯絡人姓名 Contact Person	電郵 Email
電話 Telephone	傳真 Facsimile

5. 對稿方式 Confirmation Method


電郵對稿 via Email 傳真對稿 via Facsimile 親臨對稿 in Person

6. 訂購資料 Order Information

訂購數量 Quantity	pcs	字型 Font	標誌及圖片 Logos & Images
尺寸 Finishing Size	X	mm	備註 Remarks

標準尺寸 Standard Size 90 x 54 mm		
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請選擇 Please Select

咭片 Business Card		300張pcs
<input type="checkbox"/> 啞膠咭片 with Matt Lamination	<input type="checkbox"/> 90x54mm	\$100
<input type="checkbox"/> 白咭咭片 with Super White Stock	<input type="checkbox"/> 90x54mm	\$100
<input type="checkbox"/> 局部UV Spot UV Varnishing	單面 Single-side 90x54mm	+\$30
啞膠貼紙 Sticker with Matt Lamination		500張pcs
<input type="checkbox"/> 標準貼紙 Standard Sticker	<input type="checkbox"/> 90x54mm	\$100
 其他產品請參考背頁 更詳細資料請登入 For details, please log on to www.print100.com		

請確認以上所有資料經已清楚填妥，並已閱讀背頁之條款及細則，完成後將此表格傳真 / 電郵 / 郵寄至本公司
By signing below you have confirmed all informations above are filled clearly and agree to the terms and conditions on the back page. Please Fax / Email / Post this form to us for ordering.

簽署 Signature

X



日期 Date

稿件製作及送貨事項: 1. 若需本公司製作稿件, 咭片及貼紙稿費為\$60, 包括彩色設計, 1個標誌及4張相片處理; 2. 稿件內若超過一個標誌/四張相片, 額外繪畫每一個標誌/每一張相片, 本公司將收取 \$30; 3. 印刷滿\$300或以上均免費送貨#, \$300以下將收取\$15運送費#, 詳情可致電查詢。(#只包括一般工商業區) Remarks for Manuscript Production & Delivery: 1. Manuscript production service by Print100.com on business card and sticker will be charged for \$60, including 1 logo tracing and 4 photo retouching; 2. Every extra logo tracing / photo retouching will be charged for \$30 each; 3. Free delivery# on purchase with over \$300 printing fee, \$15# will be charged on delivery for purchase under \$300. (#included general business area only, please call for details)




請選擇
Please
Select



賀咭/結婚咭 Greeting / Wedding Card **300張pcs**

- 單咭 Standard Single Card  **90x155mm \$399**
- 摺咭 Standard Fold Card  **216x145mm \$699***
*價格已包括壓線 Price included creasing

信封/信紙 Envelope / Letterhead 單面 Single-side **2000張pcs**








- 標準信封 Standard Envelope  **228x105mm \$580**
- 開窗信封 Window Envelope  **228x105mm \$680**
- 標準信紙 Standard Letterhead  **210x297mm \$480**

 **其他產品請參考背頁**
Please turn over for Other Products
更詳細資料請登入 For details, please log on to
www.print100.com

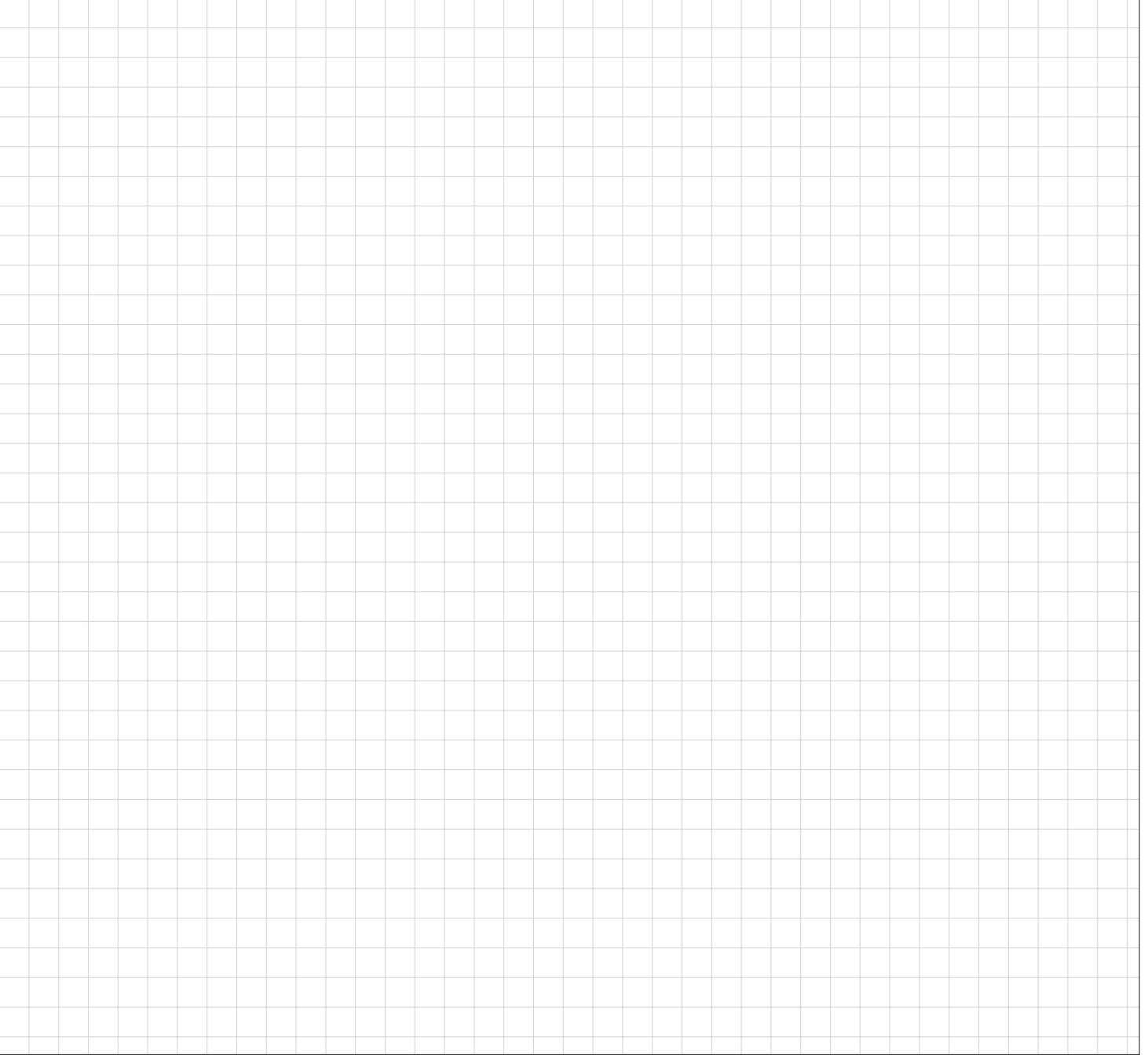
咭片 Business Card **300張pcs**

- 標準摺咭 Standard Fold Card  **90x108mm \$180***
*價格已包括壓線 Price included creasing

便條紙/單行簿 Memo Pad / Note Pad 單面 Single-side **40本pad**

- A款便條紙 Memo Pad A  **88x97mm \$150**
- B款便條紙 Memo Pad B  **103x72mm \$150**
- C款便條紙 Memo Pad C  **118x97mm \$180**
- D款便條紙 Memo Pad D  **146x103mm \$200**
- E款便條紙 Memo Pad E  **208x97mm \$250**
- F款單行簿 Note Pad F  **146x208mm \$380**
- A+C+F套餐 A+C+F Pack  **x40 x40 x40 \$680**

草稿
Draft
每格為 **5 x 5 mm**
Grid size



注意事項: 1. 所有稿件必須經雙方核對及確認後, 方可印刷; 2. 所有印刷均以四色印刷(CMYK)為標準, 恕未能提供螢光色、專色等服務; 3. 因電腦顯示器各有不同標準, 核對稿件的顏色可能與印刷色不同; 4. 一般顏色偏差為10%, 亦為全印刷業認同並屬於標準範圍; 5. 務請客戶再三仔細覆核校對彩稿內所有的文字及資料, 如於付印或交貨後發現有任何錯漏, 均以閣下最後一次之口頭協議為準, 咭片皇恕不負責
Remarks: 1. All artwork must be confirmed before printing; 2. CMYK offset printing is our standard, no spot color may be applied; 3. Monitor may not be the reference on color proofing, 10% difference is acceptable as it is the industrial standard; 4. Please proof reading all the text / information on the draft. No returns / money back is accepted after confirmation.

稿件製作及送貨事項: 1. 若需本公司製作稿件, 賀咭/結婚咭免稿費, 信封信紙稿費為\$100, 便條紙及單行簿稿費為\$60, 包括彩色設計, 1個標誌及4張相片處理; 2. 稿件內若超過一個標誌/四張相片, 額外繪畫每一個標誌/每一張相片, 本公司將收取 \$30; 3. 印刷滿\$1000或以上及賀咭/結婚咭均免費送貨#, \$1000以下信封信紙將收取九龍區\$50/港島及新界區\$100運費#, 便條紙及單行簿則收取\$30運費, 詳情可致電查詢。(只包括一般工商業區) **Remarks for Manuscript Production & Delivery:** 1. Manuscript production service by Print100.com on greeting / wedding card are free, envelope and letterhead will be charged for \$100, memo pad and note pad will be charged for \$60, including 1 logo tracing and 4 photo retouching; 2. Every extra logo tracing / photo retouching will be charged for \$30 each; 3. Free delivery# on purchase with over \$1000 printing fee or greeting / wedding card, \$50 (Kowloon) / \$100 (HK Island/NT) [for envelope and letterhead] / \$30 [for memo pad / notepad]# will be charged on delivery for purchase under \$1000. (#included general business area only, please call for details)